

CITY OF JOHNS CREEK
WORK SESSION SUMMARY

November 29, 2010

5:00pm

The City of Johns Creek Mayor and Council held a Work Session on Monday, November 29, 2010 at 5:00pm. The Work Session was held in the Taylor Farms Conference Room at City Hall, located at 12000 Findley Road, Suite 300 in Johns Creek, Georgia 30097. In attendance were Council Members D. McCabe, B. Miller, I. Figueroa, K. Richardson and Mayor M. Bodker; Council Member, R. Johnson was absent. City Manager J. Kachmar, Attorney B. Riley and other Department Heads were also present.

Mayor Bodker opened the meeting with the Pledge of Allegiance.

Senior Contracts Manager Tom Henrikson provided a PowerPoint presentation summarizing the process for outsourcing certain city services. He reviewed a list of contracts recently put out to bid and the process utilized in evaluating the vendors. He added most vendors who won the bids were previously providing the services via a subcontract with CH2MHill and were familiar with the city's requirements. Manager Henrikson commented with the City's directly contracting with the vendors, there will be a cost savings of about \$800K. There was Council discussion regarding ensuring the process is competitive and produces the most cost savings for the city.

Manager Henrikson reviewed three maintenance contracts and recommended awarding the vendors with the lowest bids— recommending the **Right of Way/Mowing and Storm Drain Maintenance Contract**, bid at \$910,020.00 and **Park Maintenance Contract**, bid at \$669,600.00 be awarded to Optech Monette, LLC and the **Road Maintenance Contract** bid at \$1,004.940 be awarded to Blount Construction. Council had no objections to moving this item to tonight's Council Meeting agenda for consideration.

Public Works Director Ken Hildebrandt **reviewed the GDOT Construction Agreement for Greenway Segment 1 part 2**. Director Hildebrandt informed Council the City was awarded stimulus funds of about \$165K to fund 500 feet of an eight foot multi-use trail, retaining wall and a handrail along Medlock Bridge, north of Grove Point Road. He said the construction bid is currently open, closing on December 3rd and informed Council due to the time constraints a complete contract was not available and therefore not presented for their review tonight. He provided all the information currently available and assured Council every attempt will be made to secure the documents to facilitate their review and subsequent consideration of the contract at the December 13th Council Meeting. Council commented consideration will be delayed if adequate time is not provided to review the contract.

Finance Director Monte Vavra reviewed **the contingency transfer for Solid Waste Program**. He informed Council as the Solid Waste Ordinance was approved by Council at the November 8th Council Meeting and the Ordinance calls for the implementation of a waste reduction program, a budget was created to fund the program. The funds, \$100K will be transferred from the Contingency fund, with the bulk transferred to Public Works budget and a small portion to Police and Fire for the support services provided for special events. Council tabled this item to later in the agenda to allow staff to retrieve the budget previously submitted during discussion of the Ordinance.

Council had no objections to moving this item to the December 13 Council Meeting Agenda for consideration as they have both budgets to review prior to taking action.

Assistant City Attorney Hastey requested a **MOU Extension for the CH2M Hill Contract** until December 13th. Attorney Hastey informed Council the agreement with CH2M Hill has been finalized and a final copy of the contract will be provided to Council for review.

Attorney Hastey reviewed the **Water Stewardship Ordinance** informing Council adoption is required under Georgia State Law. The Ordinance would regulate watering which may occur only between the hours of 4:00pm and 10:00am, but offers circumstances where exceptions may be applied. He explained the ordinance before them is based on state law. Council had no objections to moving this item to the December 13 Council Meeting Agenda for consideration.

Council reviewed the **Monthly Action Plan**. Council Member Richardson inquired about the “Shop the Creek” campaign with the Johns Creek Chamber of Commerce, and Mayor Bodker said he has discussed this with the Chamber and there is no definitive date on when this will move forward however the Chamber has met with Keyworth Bank on possibly branding the program. Other issues included, update on the stormwater, Director Hildebrandt reported a study was completed on the nine city owned stormwater pipes and there are some repairs required, staff will be able to complete minor repairs this year with the current maintenance budget but may seek more funds next year for the major repairs; citizen survey has been delayed due to the bond question and other time constraints; Autrey Mill construction upgrade is ongoing; staff is still looking at the social network, “tweeting” to get messages out.

Council received the previous Solid Waste Budget and will review this prior to the December 13th Council Meeting.

There being no further business, Mayor Bodker adjourned the Work Session.

Approved,

Attest,

Michael E. Bodker, Mayor

Joan C. Jones, City Clerk